



## PERMIT PROCEDURE FOR **EXTERIOR MEANS OF EGRESS (RESIDENTIAL)**

Exterior Means of Egress is the pathway from your front door to the public way

New, replacing, or relocating requires a permit

**Before applying for a permit please read and submit all of the following items for review:**

### ☐ Residential Building Permit Application

- **Two (2) copies of a current to-scale property survey** – showing property lines, yard offset dimensions, rights of way, and all applicable accessory structures. Survey shall have the surveyor's name and seal. A typical to-scale survey is on 8½"x14" (legal size) paper. Photos of survey will not be accepted.

### ☐ Construction Drawings, Plans, Section Views, and Details

- All Means of Egress pathways shall meet the current International Residential Code (IRC) requirements with PA Uniform Construction Code amendments. Means of Egress pathways shall show the outline of the pathway, stairs and landings sketched on the to-scale survey.
- Means of Egress pathways constructed of concrete on grade shall include a section view of the slab and stairs. Each section view shall show and indicate the size and type of reinforcement along with all necessary dimensions to show the stair geometry.
- Means of Egress pathways constructed of wood shall include foundation and framing plans, connection details for guards, handrails, decking, framing, posts, and foundations. Connection details shall indicate connectors, fasteners, sizes of wood framing, etc. Samples are included below.
- Any suspended concrete slabs (a concrete porch with a room under the slab) shall have drawings, sections, and details prepared by a Registered PA Engineer. The drawings shall bear the Engineer's stamp and seal.
- All drawings, plans, sections and details shall show all applicable dimensions.
- Continuous graspable handrails with returns are required wherever there are four or more risers in steps. Guards are required wherever there is a height difference of 30 inches or more within 36 inches of any part of the pathway. Landings at the top and bottom of stairs shall meet code requirements including not less than 36 inches in depth and shall be as wide as the stairs. An artificial light source is required at the top landing of stairs.

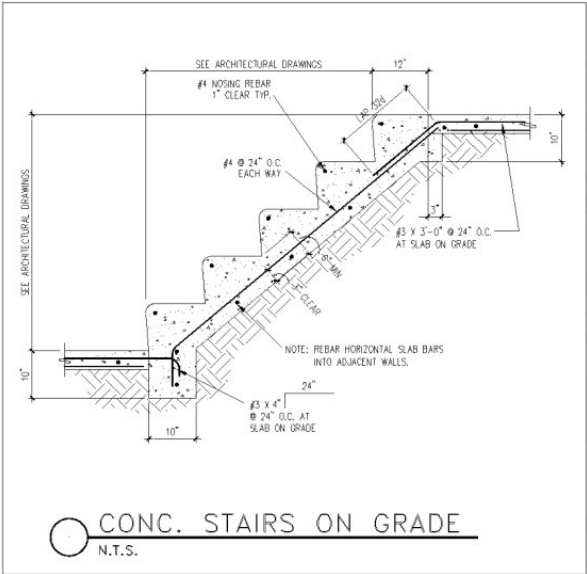


Visit [www.mtlebanon.org](http://www.mtlebanon.org) for more information

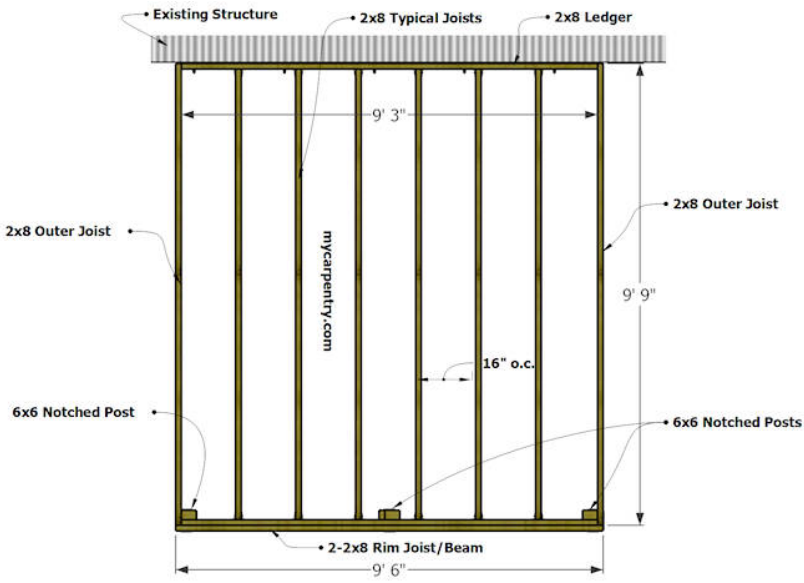
**INCOMPLETE OR PARTIALLY COMPLETE APPLICATIONS WILL NOT BE ACCEPTED  
FOR REVIEW**



Sample sections, details, and framing. (These are samples only and shall not be copied and submitted. Each project is different may require job specific design.)



Concrete Stairs on Grade Sample Section



Sample Plan View of Wood Framing

# RESIDENTIAL BUILDING PERMIT APPLICATION

MT LEBANON INSPECTION OFFICE  
710 Washington Road  
Pittsburgh, PA 15228  
412-343-3408

PERMIT # \_\_\_\_\_

*This section to be completed by the Inspection Office*

Zoning Hearing \_\_\_\_\_ Zoning District \_\_\_\_\_ Allegheny County Parcel # \_\_\_\_\_

**Applications completely filled-out & with the required supporting documents will be processed in the order they are received.**

<b>Project Site</b>	Address _____	
<b>Owner of the Property</b>	Name _____ Address _____ ZIP _____ Phone _____ Email _____	
<b>Contractor Information</b>	Name _____ Address _____ ZIP _____ Contact Person _____ Phone _____ Email _____	
<b>Describe Project</b>	 _____ _____ _____ _____  Total Square Feet (proposed construction only) _____  <b>ESTIMATED COST OF PROJECT: IF PROJECT REQUIRES MORE THAN ONE APPLICATION, EACH APPLICATION MUST HAVE ITS OWN ESTIMATED COST. \$</b> _____	
<p>I hereby agree to be bound by the provisions of the ordinances, specifications, regulations and restrictions as may be imposed by Mt. Lebanon regarding this application. I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to the criminal penalties of 18 Pa. C. S. Â§4904, relating to unsworn falsification to authorities.</p> <p>APPLICATION MUST BE SIGNED</p> <p>Property Owner, Contractor or Representative _____ Date _____</p>		
<p><b>THIS SECTION TO BE COMPLETED BY THE INSPECTION OFFICE.</b> Plans, specifications and survey for the above application have been examined and I hereby certify that they comply in every particular with the Ordinances of Mt. Lebanon, PA and approve the issuing of this permit for the same, after paying the required fee.</p> <p>FEE: \$ _____</p> <p>_____ Building Inspector's Signature</p> <p>_____ Date Approved</p>		